



FAMILIARIZATION PROGRAM FOR INDEPENDENT DIRECTORS

All the Independent Directors are issued formal letter of appointment through which they are made aware of their role and duties at the time of appointment.

The Chairman of the Company, on regular basis, briefs the Independent Directors on the operations of the Company, plans, strategy, risks involved, new initiatives, etc. and seeks their opinions and suggestions on the same.

Also, the Directors are briefed on their specific responsibilities and duties that may arise from time to time. Any new Director who joins the Board is presented with a brief background of the Company, its operations and is informed of the important policies of the Company including the Code of Conduct for Directors and Senior Management Personnel and the Code of Conduct for Prevention of Insider Trading, Policy on Related Party Transactions, Policy on material events as per the Listing Agreement, Policy on material subsidiaries, Whistle blower policy, Risk Management Policy and policy on preservation of documents.

All the information and documents as and when sought by the Independent Directors is promptly provided. All the relevant and important information is placed / presented before the Committees to enable the committee discharge their functions efficiently and effectively.

Details of Familiarisation Programme for the FY 2016-17:

Date of the program	Details of the Program	Duration of the Program	Details of participation by the Independent Directors
3 rd February 2017	Evaluation of Board – Policies and Procedures	Two Hours	All Independent Directors attended the programme



Details of Familiarisation Programme for the FY 2015-16:

Date of the program	Details of the Program	Duration of the Program	Details of participation by the Independent Directors
23 rd January 2016	Role and Responsibility of Independent Directors under Companies Act, 2013 and SEBI (LODR) Regulations-2015	Two Hours	All Independent Directors attended the programme